



October 26, 2022

H.E. Hem Vandy  
Secretary of State  
Ministry of Economy and Finance

RE: Request to encourage your staff to apply for JDS scholarship for master's course 2022

We would like to express our sincere gratitude of your kind attention to The Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS). JDS scholarship has been provided for 21 years in Cambodia, and we, JICE, are involved in it as an implementing agent under the Ministry of Education, Youth and Sport.

On the closing of application for JDS of this year on October 25, we have decided to postpone the application deadline for the following components (Study fields).

Component:

- 1-1-2 Private Sector Development (2)
- 1-1-3 Improvement of Education Quality
- 2-1 Improvement of Urban Living Environment
- 2-2 Improvement of Healthcare and Social Security system
- 3-1 Improvement of Administrative Functions
- 3-2 Legal and Judicial Development
- 3-3 Building of International Relations

In this regard, we would like to ask your Ministry / organization to encourage your officers and staff among from your Ministry / organization for the component mentioned above and have the applicants to submit his/her application documents to our JDS office by **November 24 (Thu)**. Please find enclosed the following material for your reference.

- Poster
- Application Guideline 2022
- Framework of JDS 2022

When prospected applicants are found, please inform it to our JDS Office (023-217-944) so that we can advise your applications to prepare the application documents, if necessary.

We appreciate your attention, cooperation, and consideration in this matter.

Sincerely yours,

  
  
MORISHITA Toshi  
Country Officer  
JICE JDS Cambodia Project Office

CC:

Mr. Bin Kakda, Director, Personnel Department  
Ms. En Dara, Deputy Director, Personnel Department, incharge of Training Management and HR Development



# Cambodia JDS 2022

Let's study in Japan  
Scholarship for Master program



The Project for  
Human Resource Development  
Scholarship by Japanese Grant Aid

## JDS scholarship

JDS Project aims at supporting human resource development of Cambodia by targeting highly capable young government officials and others who are expected to engage in formulating and implementing social and economic development plans and become leaders after completing master program in Japan

Female candidates are also strongly encouraged to apply!



JDS website  
<http://jds-scholarship.org/>

Application deadline  
~~October 25 (Tue), 2022~~  
November 24

### Application Requirements

**Age** 22 - 39 years old (as of April 1, 2023)

**Academic background** Bachelor degree holder

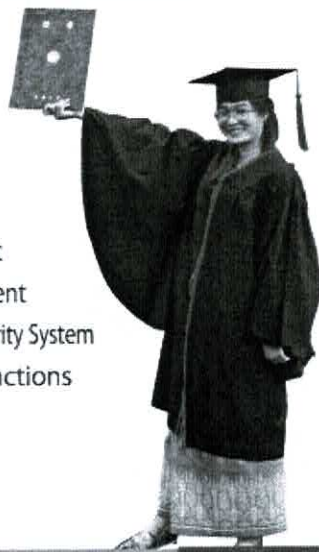
**Work experience**

- Full time employee at a Target Organization\* (except contract staff)
- Minimum 2-year working experience at the Target Organization\*

\* Please refer to the JDS Framework available on the JDS website

### Study Component

1. Infrastructure Development
2. Private Sector Development
3. Improvement of Education Quality
4. Agriculture and Rural Development
5. Improvement of Urban Living Environment
6. Improvement of Healthcare and Social Security System
7. Improvement of Administrative Functions
8. Legal and Judicial Development
9. Building of International Relations



Various seminars will be held during the application period.  
Check **JDS website** for details! (**Reservation** required)

#### Application Seminar

Sep 03 (9:00-11:00) at CJCC

Sep 10 (9:00-11:00) Online

Sep 15 (14:30-16:30) Online



#### Online Q&A session with alumni

You can ask questions and seek advice from alumni and current students in Japan



#### Online Open Campus

You can join school and course introduction seminars held by each university



#### Online Video Tutorial

Available for those who with time or geographic constraints



023-217944

012-681611



[jds.cambodia1@jice.org](mailto:jds.cambodia1@jice.org)



[@khm.jds](https://www.facebook.com/khm.jds)



Unit 306, Aura Condominium building,  
#87, st.63, Beong Rang, Daun Penh, Phnom Penh





# JDS Cambodia 2022

For Master program

## Application Guidelines (Amended version on Sep 8)

The application documents no longer need to be attested at the time of application. For details, please refer to Table 1 in Page 2 below.

▶ [Introduction video of JDS project](#) [13 min]

### Foreword

This is a quick guide to the application for JDS Cambodia. The following contents are also available.

#### ▶ Promotion seminars for Cambodia

Some seminars will be launched. **Please check the seminar schedule and reservation on the JDS website.**

- Promotion seminars (by JICE)
- University seminars (by each university)
- Consultation session with alumni.

#### ▶ Video tutorial

The video seminars are also available for those who are unable to attend the seminars above.

- ▶ [JDS application guide](#) [20 min]
- ▶ [How to prepare the application documents](#) [15 min]
- ▶ [How to write a research plan](#) [27 min]
- ▶ [Tips for the selection](#) [20 min]

## 1. JDS Scholarship Cambodia

The Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS) for Cambodia was launched in 2000 by the government of Cambodia with the support of the government of Japan.

JDS is targeted at highly capable officials and others who are expected to engage in and implementing social and economic development plans, and become leaders in the 21st century

The main objectives of JDS Scholarship are:

### (1) To support Human Resource Development

JDS aims at strengthening administrative capacity of the recipient country through providing post-graduate education opportunities with talented young government officials and others who are expected to engage in formulating and implementing social and economic development plans and to play a leadership role in the development of the country.

### (2) To enhance bilateral relationships

JDS fellows are also expected to solidify foundations to further bilateral relations with Japan by utilizing their human network developed through the academic and social activities in Japan.

※ Female applicants are also encouraged to apply !!!

## 2. Application dates

Please submit a set of application documents to the JDS office.

**Opening date** August 22, 2022

**Closing date** ~~October 25, 2022 (at 3:00 p.m.)~~

**Extension date** November 24, 2022 (at 3:00 p.m.)

- ✓ Application after the closing date will not be considered.
- ✓ Your submitted documents will not be returned.
- ✓ Intentional false statement in the application documents may be disqualified or subject to penalties.

## 3. Field of Study & Target Organizations

JDS Cambodia has **3 Sub-Programs** (priority areas) and the following **9 Components** (development issues = Field of Study). Those who belong to a designated target organizations and meet the application requirements are eligible to apply for any one of the components.

For further details, please refer to the framework below

▶ [Framework of JDS Cambodia 2021](#)

The components and each host universities are as follows.

**Components and universities** (Download below)

1. Sub-Program: Industrial Development	
<b>Component</b>	
1-1-1	<u>Infrastructure Development</u> ▶ Hiroshima University * See footnote (1) below GS of Advanced Science and Engineering (DL) GS of Humanities and Social Sciences (DL)
1-1-2	<u>Private Sector Development</u> ▶ (1) Kobe University (DL) ▶ (2) Rikkyo University (DL)
1-1-3	<u>Improvement of Education Quality</u> ▶ Hiroshima University * See footnote (1) below GS of Advanced Science and Engineering (DL) GS of Humanities and Social Sciences (DL)
1-2	<u>Agriculture and Rural Development</u> ▶ Kyushu University (DL)
2. Sub-Program: Better Quality Life	
<b>Component</b>	
2-1	<u>Improvement of Urban Living Environment</u> ▶ Toyo University (DL)
2-2	<u>Improvement of Healthcare and Social Security system</u> ▶ Hiroshima University * See footnote (1) below GS of Advanced Science and Engineering (DL) GS of Biomedical and Health Sciences (DL)
3. Sub-Program: Strengthening of Governance	
<b>Component</b>	
3-1	<u>Improvement of Administrative Functions</u> ▶ Meiji University (DL)
3-2	<u>Legal and Judicial Development</u> ▶ Nagoya University (DL)
3-3	<u>Building of International Relations</u> ▶ Ritsumeikan University (DL)

Note: (1) Newly enrolled students are to be assigned to one of the graduate schools according to their research plan and the academic advisor assigned to them.



#### 4. Eligibility criteria

Applicants must;

- (1) be a citizen of Cambodia
- (2) be **22 - 39 years old** as at April 1, 2023
- (3) be a holder of **Bachelor degree** (authorized by the RGC or other countries)
  - ※ Any major of bachelor's degree is acceptable, unless specified by the host university.
- (4) be a **civil servant** currently employed by a **Target Organization**.
- (5) have **at least 2-year full-time work experience at the Target Organization** as of the application closing date (Contract staff is NOT eligible),
  - ※ Probation period can be included in the 2 years
  - ※ Contract staff period cannot be included in the 2 years
  - ※ Part time and volunteer work cannot be considered as the work experience
- (6) Have sufficient English language proficiency
  - ※ Ex. TOEFL 500-550 / IELTS 5.5 or so is preferable
  - ※ TOEFL-ITP test will be arranged for ALL the applicants.
- (7) be in good physical and mental conditions

A person falls under any of the following items is not eligible

- A current or prospected recipient of other scholarships,
- A holder of Master or higher degree earned abroad under the support of foreign scholarship,
- Military personnel or those who belong to affiliated organizations.

#### 5. The application process

- **Application forms (Excel)** is downloadable:

- Application form set
  - ※ Get a download password on [JDS website](#)

Necessary documents → See **Table 1** (below)

Application process → See **Figure 1** (below).

- The following video will help your preparation

- [How to prepare the application documents](#) [15 min]

#### Notes (for the application documents)

- ✓ As illustrated in Figure 1 below, 3 sets of the application documents and 1 Excel application file must be submitted to JDS office.
- ✓ DO NOT staple the document sets. Use paper clips.
- ✓ Submit an explanation letter for any information deficiencies on the application documents that is not attributable to the applicant. However, with the deficiencies on the personal ID, please submit another ID additionally
- ✓ Where false information or fraud is detected, the application will be deemed ineligible.
- Applicants are strongly advised to submit their application documents well before the closing date.

**Table 1: Application documents**

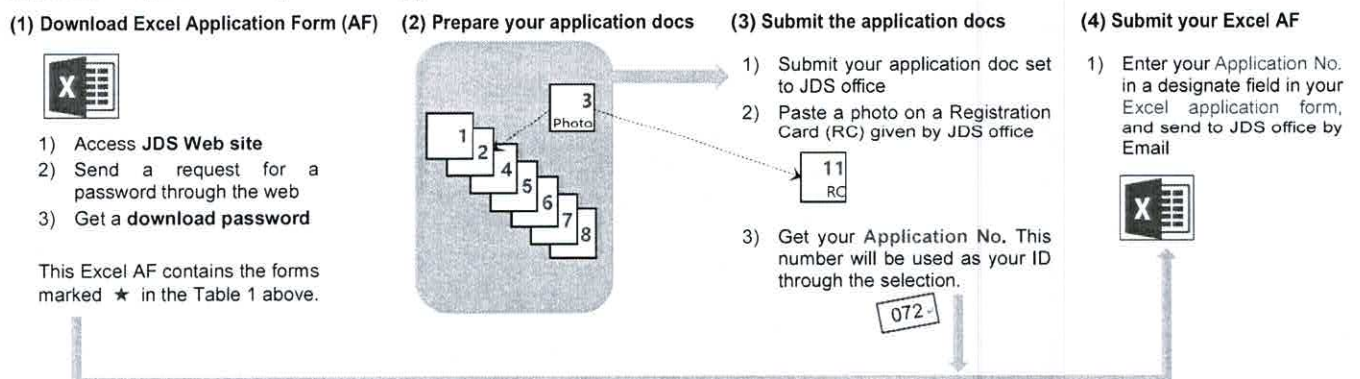
For ★ below, formats are contained in Excel application form set

For ※ below, attached official English translation if written in other languages than English.

For the item 4, 5, and 8 below, if you are selected as a successful candidate, you may be asked to submit attested copy of these documents. Moreover, attested copies of these documents may be requested during the selection process if necessary.

No.	Application documents	Set	Notes
1	Check list ★	1	
2	Application Form (AF) ★	1	In addition to the hardcopy, submit Excel form by email
3	Photograph	2	Put one on AF (No.2), and the other on RC (No.11)
4	All university degree certificate(s) ※	1	A Copy certificate must be submitted.
5	All university transcripts ※	1	A Copy (or original) transcripts must be submitted
6	Reference letter (Annex) ★	1	Obtain from a direct supervisor at workplace
7	Employment certificate ★	1	Obtain from responsible department at workplace
	ID of Public Servant (Workplace)	(1)	If available, submit a copy as a supporting document
8	Copy of passport	1	Submit first and last page of the passport If passport is not available, submit a copy of National ID (or Birth certificate) ※
9	Questionnaire on health ★		No need hardcopy (Answer in Excel form)
10	Questionnaire ★		No need hardcopy (Answer in Excel form)
11	Registration card (RC)	1	Given by JDS office at the time of application

**Figure 1: Preparation steps for the application**





## 6. The selection processes

### (1) Selection process

After eligibility check, applicants will proceed to the following selection process.

Schedule	Selection steps ※1, ※2
Nov 24, 2022	Closing date of application
To be confirmed	Academic aptitude test(s) ※3 · TOEFL-ITP ※4 · JDS Math test ※5
Dec	<b>1<sup>st</sup> selection</b> (Screening by the universities)
Jan, 2023	Health check-up ※6
End Jan	<b>2<sup>nd</sup> selection</b> (Interview by the universities)
Mid Feb	<b>3<sup>rd</sup> selection</b> (Interview by Operating Committee) ※7, ※8
Mid Mar	Approval given by the Operating Committee
Mar - Apr	Application for each university
May - Jul	Pre-departure English & Academic Training
Jul	Pre-departure orientations
Aug	Departure for Japan

- ※1 Travel subsidies will be paid to applicants from rural areas throughout the English test and the final selection.
- ※2 The results of each selection will be sent to all candidates by email.
- ※3 Test results are sent to the universities as a selection reference.
- ※4 All applicants must take the TOEFL-ITP test arranged by JDS office on the designated date.
- ※5 No math test is required in the following components
- |     |   |
|-----|---|
| 2-1 | Improvement of Urban Living Environment |
| 3-2 | Legal and Judicial Development          |
| 3-3 | Building of International Relations     |
- ※6 Those who are judged by a physician to be ineligible for study abroad will not be allowed to proceed to the next step of the selection process.
- ※7 JDS Operating Committee is responsible for the management of JDS project, and is made up of representatives of the Cambodian and Japanese governments. The members are as follows;
- Ministry of Education, Youth and Sport
  - Council for the Development of Cambodia
  - Ministry of Foreign Affairs and International Cooperation
  - Ministry of Civil Service
  - Ministry of Economy and Finance
  - Embassy of Japan
  - JICA Cambodia office
- ※8 Candidates who have passed the 2<sup>nd</sup> selection must submit a Permission Letter before proceeding to the 3<sup>rd</sup> selection (the letter form will be given by JDS office). In this letter, the candidates must obtain an **advance confirmation of long-term leave of absence** from their workplaces prior to the final selection.

### (2) Selection criteria

Applicants will be mainly evaluated from the following criteria:

<b>1<sup>st</sup> selection</b>	<ul style="list-style-type: none"> <li>· Academic records and background</li> <li>· Scores of the English and math tests</li> <li>· Research plan</li> <li>· Matching between the research plan and disciplines of faculties of the university course</li> <li>· Reference letter (Annex in the application docs)</li> </ul>
<b>2<sup>nd</sup> selection</b>	<ul style="list-style-type: none"> <li>· Academic competence</li> <li>· Knowledge of the research field</li> <li>· Logical thinking and communication skills</li> <li>· Motivation to study in Japan, etc.</li> </ul>
<b>3<sup>rd</sup> selection</b>	<ul style="list-style-type: none"> <li>· Motivation to study in Japan</li> <li>· Potential to contribute to the development and strengthening bilateral relations with Japan.</li> <li>· Concreteness of future career and ambition</li> </ul>

## 7. Benefits of JDS Scholarship

JDS Scholarship is offered for the minimum period necessary for the scholars to complete the academic program specified by the Japanese education institution, including any preparatory training. Scholarship recipients will receive the following benefits:

- ✓ Travel expenses (to go to / return from) Japan
  - ✓ Full tuition fees
  - ✓ Monthly scholarship
  - ✓ Arrival allowance
  - ✓ Housing allowance
  - ✓ Allowances for purchasing books and shipping material
  - ✓ Traveling and seminar allowances
  - ✓ Overseas travel insurance
- ※ All International students must enroll in National Health Insurance program of Japan

In addition, JDS fellows also enjoy the following benefits and JICE support to secure and enrich their study in Japan

- ✓ Pre-departure English and academic training
- ✓ JICE support for finding domicile in Japan
- ✓ Periodical monitoring services
- ✓ Emergency support system
- ✓ Enrichment program for JDS fellows
  - Government leaders networking events
  - Leadership programs
  - Special lectures, etc.

## 8. Notes on JDS rules

JDS has its own rules set to achieve its project objectives and to provide a favorable study environment for JDS fellows in Japan. The details will be explained in a pre-departure orientation, but please understand at least the following rules before application.

### While studying in Japan

- Family members or others cannot be brought in for 3 months after arriving in Japan (due to post-arrival programs)
- Working in Japan is prohibited (for VISA and study reasons)
- Driving motor vehicles are prohibited (for safety reasons)
- The fellows must complete the course within the predetermined period of study, and return to their home countries immediately after the study completion (due to the project design).

### After return to Cambodia

- The fellows must participate in a report meeting held by the Operating Committee
- The fellows must return to their workplaces and work at least 2 years there.

## 9. Further information and Contact

JICE JDS Project Office in Cambodia	
Office hour	8:00-12:00 / 14:00-17:00 Monday through Friday
Email	jds.cambodia1@jice.org
TEL	023-217944 / 012-681711
Address	Unit No. 306, Aura Condominium Bldg. #87, St. 63, Sangkat Beong Rang, Khan Daun Penh, Phnom Penh Cambodia
JDS web	<a href="http://jds-scholarship.org">http://jds-scholarship.org</a>
Facebook	<a href="https://www.facebook.com/khm.jds">https://www.facebook.com/khm.jds</a>
JICE	<a href="https://www.jice.org/en/index.html">https://www.jice.org/en/index.html</a>

Framework of JDS Cambodia 2022

Sub-Program (JDS Priority Areas)	Components (JDS Development Issues)	University	Graduate School	Course / Program	Available degree(s)	Slot	Target Organizations	
1. Individual Development	1-1. Enhancement of Industrial Competitiveness	Hiroshima University	(1) GS of Advanced Science and Engineering (2) GS of Humanities and Social Sciences See the list table (1)	(1) Division of Advanced Science and Engineering (Transdisciplinary Science and Engineering Program) (2) Division of Humanities and Social Sciences (International Economic Development Program) * A Special Education Program on Infrastructure Management and Development in Developing Countries*	(1) Master of Philosophy b. Master of Engineering c. Master of International Cooperation Studies (2) Master of Economics d. Master of Business Administration e. Master of International Cooperation Studies f. Master of Philosophy	2	Those who belong to a Target Organization below and meet the application requirements are eligible to apply for ANY one of the components listed on the left.  1 Council of Ministers 2 Ministry of Agriculture, Forestry and Fisheries 3 Ministry of Civil Service 4 Ministry of Commerce 5 Ministry of Economy and Finance 6 Ministry of Education (Youth and Sports) * Excludes: Schools / Universities / PTTC / RTC / TEC / NIE / NISE / NPSE 7 Ministry of Environment 8 Ministry of Foreign Affairs and International Cooperation 9 Ministry of Health * Excludes: Hospitals 10 Ministry of Industry, Science, Technology and Innovation 11 Ministry of Information 12 Ministry of Interior * Excludes: Police, Fire service 13 Ministry of Justice 14 Ministry of Labour and Vocational Training * Excludes: Educational / Vocational / Training institutions 15 Ministry of Land Management, Urban Planning & Construction 16 Ministry of Mines and Energy 17 Ministry of National Assembly, Senate Relations and Inspection 18 Ministry of Planning 19 Ministry of Post and Telecommunication 20 Ministry of Public Works and Transport 21 Ministry of Rural Development 22 Ministry of Social Affairs, Veterans and Youth Rehabilitation 23 Ministry of Tourism 24 Ministry of Water Resources and Meteorology 25 Ministry of Woman Affairs  26 Council for the Development of Cambodia 27 Electricity Authority of Cambodia 28 National Assembly 29 National Bank of Cambodia 30 National Election Committee 31 Senate of Cambodia  32 Autonomous Port (Phnom Penh) 33 Autonomous Port (Sihanoukville) 34 Electricity of Cambodia 35 Telecom Cambodia 36 Water Supply Authority (Phnom Penh) 37 Water Supply Authority (Sihanoukville)	
				Kobe University	GS of International Cooperation Studies	Special Course for Development Policy	a. Master of Economics b. Master of International Studies	2
		Rikkyo University	GS of Business	Master of Public Management and Administration (MPMA) course	Master of Public Management and Administration	2		
		Hiroshima University	(1) GS of Humanities and Social Sciences (2) GS of Advanced Science and Engineering See the list table (1)	(1) Division of Educational Sciences, International Education Development Program (2) Division of Advanced Science and Engineering (Transdisciplinary Science and Engineering Program (Environmental and Natural Sciences Fields))	(1) a. Master of International Cooperation Studies b. Master of Philosophy c. Master of Education d. Master of Philosophy e. Master of Engineering f. Master of International Cooperation Studies	3		
	1-2. Agriculture and Rural Development		Kyushu University	GS of Bioscience and Bioenvironmental Sciences	International Graduate Program	Master of Science	2	
			Toyo University	GS of Global and Regional Studies	Course of Regional Development Studies	Master of Regional Development Studies	2	
	2. Better Quality of Life	2-1. Improvement of Urban Living Environment	Hiroshima University	(1) GS of Biomedical and Health Sciences (2) GS of Advanced Science and Engineering See the list table (1)	(1) Division of Integrative Health Sciences (Transdisciplinary Science and Engineering Program of public health) *Special education program on inclusive health planning*	(1) Master of Public Health (2) Master of Philosophy a. Master of Engineering b. Master of International Cooperation Studies	2	
					Meiji University	GS of Governance Studies	Governance Studies (English Degree Track)	Master of Public Policy
		2-2. Improvement of Healthcare and Social Security System		Nagoya University	GS of Law	Department of Conditional Graduate Program in Law and Political Science L.L.M. (Comparative Law) Program in Law and Political Science. A Program to Enhance a Collaborative Human Resources and Network for Sustainable Socio-Economic Development in the Post-COVID-19 Asia	Master of Laws (Comparative Law)	2
						Ritsumeikan University	GS of International Relations	Global International Relations Program
3. Strengthening of Governance	3-1. Improvement of Administrative Functions							
	3-2. Legal and Judicial Development							
	3-3. Building of International Relations							
<b>TOTAL</b>							<b>24</b>	

\* Note (1) Newly enrolled students are to be assigned to one of the graduate schools according to their research plan and the academic advisor assigned to them.

Note  
In relation to the exclusion conditions above, in principle, the following organizations or groups are not targeted under JDS  
1. Educational / vocational / training institutions under the Target Organizations above  
2. Public safety authorities such as police, fire services, etc.